Sandbrook
Community Primary School

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Head of School Susan Armitage
Deputy Headteacher Steven Holden

A place for everyone to grow and achieve

Thursday 14th November 2024

Dear Parents/Carers,

We are writing to remind you about the drop-off procedure for students attending the Breakfast Club at Sandbrook Community Primary School. To ensure the safety of all children, parents, and staff, and to maintain a smooth flow of traffic, we kindly ask that you follow these guidelines when entering the school car park.

When dropping your child off, please drive into an available parking space. Do not stop at the top of the car park by the gate. Stopping in this area causes traffic to back up onto the road, creating potential safety hazards and traffic congestion for everyone.

To further support the safe and efficient movement of vehicles on-site, our dedicated lollipop lady will be present to assist with directing traffic. If you are asked to move your vehicle, we kindly request that you speak with her in a polite and respectful manner, as she is there to ensure the safety and well-being of everyone on the premises.

We appreciate your cooperation and understanding in making Sandbrook a safe and welcoming environment for our children.

Thank you for your understanding and assistance on this matter.

Mr Cherryholme
Assistant Headteacher and DSL